

# Rancho Adobe Fire Protection District



11000 Main Street  
P. O. Box 1029  
Penngrove, California 94951

Telephone: (707) 795-6011  
Fax: (707) 795-5177  
[www.rancho-adobe-fire.org](http://www.rancho-adobe-fire.org)

## **Job Announcement Part-Time Firefighter**

**The Position:** Be part of a team which responds to structural fire, wildfire and other emergency and routine calls; engage in firefighting and fire prevention activities protecting life and property; participate in station maintenance and training activities; and perform all other necessary duties as assigned. Presently, part-time firefighters work 24 hour shifts as available and scheduled, but other work schedules may be implemented at the Fire Chief's discretion. Successful candidates may pursue training and testing for promotion to full-time positions.

**Example of Duties** include but are not limited to: response to alarms of fires, including suppression, rescue, entry, ventilation and salvage work; performing overhaul and clean-up; checking, testing and maintaining apparatus and equipment to return it to a state of readiness; station housekeeping and maintenance; technical rescue and haz-mat response; BLS medical care; educating the public in fire prevention and life safety topics; participating in training, fitness and education by individual study and attendance at organized drills and classes; and training of other employees.

### **Minimum Qualifications:**

- 18 years of age or more
- Valid U.S.A. driver's license with a clean driving record
- Current CPR Card (Healthcare Provider)
- California or NR-EMT certification in good standing
- California FF1 certificate or graduation from a California-accredited Firefighter academy

The following qualifications are desired:

- Two years experience with an organized fire department, or
- Intern experience with RAFPD

### **Selection Procedure:**

1. Application Review
2. Physical Ability test
3. Oral Interview
4. Skills Assessment
5. Background Investigation
6. Medical Evaluation

Please note that not all applicants will be invited to proceed through each step of the testing process.

**Wages:** This is an hourly position, presently \$10.50/hour / no benefits. Employees are eligible for PERS retirement benefits after 1000 hours employment.

**Applications:** Applications are available at [www.rancho-adobe-fire.org](http://www.rancho-adobe-fire.org) or may be picked up and returned at Fire Station 2, 11000 Main Street, Penngrove CA, Monday through Friday 0830 - 1630. *Resumes submitted without the Application Form will not be considered for employment.* Deadline for submission for this testing round is September 29, 2017.

**Ride-Along Tours** are available by appointment (by phone or in person).

# RANCHO ADOBE FIRE PROTECTION DISTRICT

11000 Main Street, P. O. Box 1029, Penngrove, California 94951-1029

## PART-TIME FIREFIGHTER APPLICATION

*Rancho Adobe Fire does not discriminate in employment based on age, race, ancestry, sex, gender identity, religion, national origin, marital status, disability or any other protected classification, in compliance with applicable state and federal law.*

**Please complete all blanks. If not applicable, put N/A in space. Application must be legible.**

Date \_\_\_\_\_ Position applied for \_\_\_\_\_

Name \_\_\_\_\_

Present Address \_\_\_\_\_ How long? \_\_\_\_\_

Previous Address \_\_\_\_\_

Telephone \_\_\_\_\_ Work Phone \_\_\_\_\_

Are you over 18 years old? \_\_\_\_\_ CA Drivers License No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Have you been told the essential functions of the job or have you been shown a copy of the job description listing the essential functions of the job? \_\_\_\_\_

Are you able to perform all essential functions of the job? (You will need to pass a physical agility exam to participate in training.) \_\_\_\_\_

Describe any training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying. (Add additional sheet if necessary and copies of certificates). \_\_\_\_\_

Do you work in or near the District? \_\_\_\_\_

What days/hours are you available to respond and train? \_\_\_\_\_

### EDUCATIONAL BACKGROUND

Name & Location	Years Completed	Did you Graduate?		Course of Study
High School				
College		Major	Degree	
Other				

**WORK HISTORY**

May we contact your present employer? \_\_\_\_\_

*Please provide the following information for your last ten years of employment starting with your most recent job.*

<b>From</b>	<b>To</b>	Employer	Telephone
Job Title		Address	
Immediate Supervisor & Title		Job duties & Responsibilities	
Hours per week		Reason For Leaving	

<b>From</b>	<b>To</b>	Employer	Telephone
Job Title		Address	
Immediate Supervisor & Title		Job duties & Responsibilities	
Hours per week		Reason For Leaving	

<b>From</b>	<b>To</b>	Employer	Telephone
Job Title		Address	
Immediate Supervisor & Title		Job duties & Responsibilities	
Hours per week		Reason For Leaving	

**PERSONAL REFERENCES**

Name	Telephone	Nature of reference (personal/professional)

Person to contact in case of emergency: \_\_\_\_\_  
 (name and phone number)

**APPLICANT’S CERTIFICATION AND  
AGREEMENT**

I certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that if I am accepted as part-time firefighter, false statements, omissions or misrepresentations in any documents or verbal statements may result in my dismissal from the district. I authorize the Rancho Adobe Fire Protection District to make an investigation of any of the facts set forth in this application and release the Rancho Adobe Fire District from any liability.

I understand that a part-time firefighter with Rancho Adobe Fire District is “at-will,” which means that either I or the District can terminate the firefighter/District relationship at any time, with or without prior notice, and for any reason not prohibited by statute. I understand that no Directors, officers or employee of the District, other than the Chief or his duly appointed representative has any authority to alter the foregoing, and that such alteration must be in writing.

I understand that if I am accepted as a part-time firefighter I may be required to wear a uniform and the cost of said uniform is borne by the District; I further understand that if I separate from the District within three (3) months of the District’s purchase of my uniform I will be required to reimburse the District for a prorated portion of the uniform purchase. The reimbursement shall be a percentage of the total cost of said uniform equal to 100% less the ratio of the amount of time volunteered to three (3) months.

I give the Rancho Adobe Fire District the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I understand all applications and hiring materials are confidential and I waive all rights to have access to such materials.

I hereby release from liability the Rancho Adobe Fire District and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

Date \_\_\_\_\_ Applicant’s Signature \_\_\_\_\_

**Please Note: The inclusion of a resume, portfolio, and copies of certifications is encouraged.**

**Please include valid and current copies of the following: Driver’s License, Healthcare Provider CPR Card, and EMT Certification.**

**Applications that do not provide copies of the above the documents will be considered incomplete and will not be considered.**

**----- Initial Here**